

COMMUNITY MENTAL HEALTH SERVICES BLOCK GRANT (CMHS BG) APPLICATION

<i>I. Applicant Information</i>	
Organization Name:	
Employer Identification Number (EIN):	
State of Nevada Vendor ID # (if applicable):	
Unique Entity Identifier (UEI):	
Primary Contact:	
Project Title:	
Email Address:	
Phone Number:	
Mailing Address:	
Physical Address(es)*:	

*Note: If the applicant has more than one location, include all locations that would be providing services under this application, and any other BBHWP subawards. In your application, include information on what services will be provided at each location and, in your budget, what proposed funds will be used at each location.

<i>II. Funding Opportunity Overview</i>
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Funding Agency:	This grant opportunity is made possible by the Community Mental Health Services Block Grant (CMHS BG) award from the Substance Abuse and Mental Health Services Administration (SAMHSA) to the State of Nevada. The program is administered by the Nevada Department of Health and Human Services (DHHS), Division of Public and Behavioral Health (DPBH), Bureau of Behavioral Health Wellness and Prevention (BBHWP).
Award and Budget Periods:	Award Period: October 1, 2025- September 30, 2027 Budget Period #1: October 1, 2025 - September 30, 2026 Budget Period #2: October 1, 2026 - September 30, 2027
Budget Information:	Please see information in the Request for Application Announcement for unallowable costs. Please use the budget template provided here https://dpbh.nv.gov/Programs/BBHWP/Mental_Health_Programs/CMHS_RFA
Background:	<p>The Community Mental Health Services Block Grant (CMHS BG) is provided through the Substance Abuse and Mental Health Services Administration (SAMHSA). CMHS BG provides funding for community mental health services. It is available to all 50 states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, and 6 Pacific jurisdictions.</p> <p>CMHS BG funding has a core objective to support grantees in carrying out comprehensive community-based mental health services. The CMHS BG is authorized by sections 1911-1920 of Title XIX, Part B, Subpart I and III of the Public Health Services (PHS) Act. CMHS BG funds are flexible and can be used for both new and innovative programs or be used to maintain current programs.</p> <p>Utilizing the next CMHS BG award, the State of Nevada DHHS DPBH BBHWP is seeking applications from community stakeholders to support the state's efforts to provide mental health services to Nevadans, including the uninsured population, innovative programs that line up with the Bureau's strategic plan, maintenance of programs (if appropriate), and services that fill service gaps.</p>

III. Letter of Intent

Entities interested in applying for funding are asked to submit a short Letter of Intent (LOI) to the Community Mental Health Services (CMHS) Program before submitting the full application. The LOI should include the following:

- Name of Organization
- Contact Information
- Identify which funding priorities (target populations and programs) your project addresses
- Project Period Dates
- Estimated Funding Request

Submission Deadline for LOI:	By 11:59 PM PST on Thursday, May 15, 2025
LOI Submission Method:	Please submit here: https://app.smartsheet.com/b/form/e9f37292c5b344909e4db315ffe57668 The LOI will help the Community Mental Health Services (CMHS) Program to anticipate application volume and provide tailored guidance to potential applicants, however, it is not mandatory.

IV. Project Overview	
Project Summary:	Provide a brief summary of your project, including the main objectives, target population, how it aligns with the BBHWP Strategic Plan Priority Areas, and key activities (200-300 words).
Alignment with BBHWP Priority Areas	Please check the boxes below for which priority areas your application will be addressing.
<input type="checkbox"/> Primary Care Integration <input type="checkbox"/> Expand Early Intervention and Support <input type="checkbox"/> Combat Stigma through Education <input type="checkbox"/> Enhance Workforce Capacity <input type="checkbox"/> Address Geographical and Access Barriers <input type="checkbox"/> Implement Comprehensive Holistic Care <input type="checkbox"/> Expand Youth-Focused Mental Health Services <input type="checkbox"/> Address Workforce Capacity <input type="checkbox"/> Remove Structural Barriers	

☐ Address Homelessness

Project Timeline:

Please use the Award and Budget Periods outlined above to provide your project's timeline. Provide a detailed timeline of your project, including key milestones and deliverables (300-500 words).

V. Statement of Need

**Data Driven
Justification:**

Include specific data and evidence that demonstrate the need for your project, focusing on health disparities, the demographic characteristics of the population(s) of focus, and the BBHWP Strategic Plan Priority Areas. (500-700 words).

Target Population:

Specify the primary and any secondary populations that your project will serve, including the priority populations listed under "Funding Priorities" in the CMHS BG RFA Announcement (200-300 words).

VI. Project Goals and Objectives

Project Goals and Objectives:	List the specific goals and objectives of the project using the SMART framework (Specific, Measurable, Achievable, Realistic, Time-bound) (300-500 words).

VII. Proposed Activities	
Proposed Activities:	Applicants may propose a range of activities related to mental health services. Please see “Funding Priorities” in the CMHS RFA Announcement for more information (500-700 words).
Evidence-Based Practices (EBPs)	<p>Describe the evidence-based practices and best practices that will be used in your project. If applicable, explain any modifications to EBPs and justify the need for such modifications. Explain the use of any assessments and outcome measures that will be used to determine project effectiveness. (500-700 words).</p> <p>Resource: SAMHSA Evidence-Based Practices Resource Center</p> <p>This resource center provides comprehensive guides on EBPs specifically focused on addressing mental health conditions. Applicants are encouraged to consult these guides to ensure their proposed activities align with the latest research and best practices in the field.</p>



VIII. Organizational Capacity

Organization Description:	Provide an overview of your organization, including its history, mission, and experience in addressing mental and behavioral health issues (250-400 words).
Staffing and Partnerships:	Describe the key staff who will be involved in the project, their qualifications, and their roles. Include information on any partnerships and how these relationships will enhance project outcomes (300-500 words).
Previous Experience:	Highlight previous projects similar in scope and complexity to the proposed project. Include any successes and lessons learned. Please see “Experience Requirement” under “Eligibility” section of the CMHS RFA Announcement for more information. (300-500 words)

IX. Budget and Budget Justification

Budget Summary:	Complete the DPBH Budget Template here https://dpbh.nv.gov/Programs/BBHWP/Mental_Health_Programs/CMHS_RFA outlining the major categories of
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	expenses (e.g., Personnel, Travel, Supplies, Equipment, Contractual, Other Direct Costs, Indirect Costs). The budget should align with the Award and Budget Periods outlined above.
Funding Map:	<p>Applicants are required to submit a Funding Acknowledgement Form as part of their application. This form will ask you to identify current grant funding. This will help avoid any overlaps in funding for like projects that could lead to supplanting**. This form can be found here https://dpbh.nv.gov/Programs/BBHWP/Mental_Health_Programs/CMHS_RFA.</p> <p>This information will also help reviewers understand the full financial landscape of the project and ensure compliance with federal funding requirements.</p> <p>**Note: The use of CMHS BG grant funds to supplant existing state or local funds is strictly prohibited. Supplanting refers to the practice of using federal funds to replace state, local, or institutional funds that would otherwise have been spent on the same purpose. For example:</p> <p>Example 1: If your organization currently funds a counseling program with local or state funds and then shifts to using CMHS BG grant funds to cover those same program costs without maintaining the original funding, this would be considered supplanting. Instead, CMHS BG funds should be used to expand the program, such as increasing the number of counseling sessions, extending services to new populations, or adding new treatment modalities.</p> <p>Example 2 (Staff Time/Level of Effort): Suppose your organization has a staff member who is already dedicated to providing mental health treatment services, funded by state or local resources. If you then use CMHS BG funds to cover the salary of this staff member without increasing their level of effort, responsibilities, or the scope of services provided, this would be considered supplanting. To avoid supplanting, the CMHS BG funds should be used to hire additional staff or increase the current staff member's hours, allowing them to take on new tasks, serve more clients, or expand services in a meaningful way.</p> <p>The key principle is that CMHS BG grant funds should supplement existing programs or services, thereby expanding their scope, reach, or effectiveness, rather than replacing the funds that are already allocated for those purposes. Any shifts in funding must demonstrate that CMHS BG funds are being used to add value, not simply to free up state or local resources for other uses.</p>

X. Data Collection and Performance Measurement

Data Collection Plan:	Describe the methods and tools that will be used to collect data on project activities and outcomes, including required MH-CLD Data. Include information on how data will be used to monitor progress and make adjustments as needed. (250-400 words)
Performance Measurement:	Detail performance metrics that will be used to evaluate the success of the project, including client satisfaction surveys. Explain how these metrics align with the project's goals and objectives (250-400 words).
Quality Improvement:	Outline the processes that will be in place to ensure continuous quality improvement throughout the project (200-350 words).

XI. Sustainability Plan

Sustainability Strategy:	Describe your plan for sustaining the project's activities and impacts beyond the grant period. Include potential funding sources, community partnerships, and capacity-building efforts (250-400 words).

Medicaid Funding:	Provide the Medicaid Provider Types (PT) your organization is enrolled in, for what programs, and what reimbursement rate your organization receives for services for each PT, or the last year's average rate. (250-400 words).

XII. Required Attachments

- Resumes of Key Personnel
- Organizational Chart
- Letters of Commitment from Partners
- MOUs/Agreements with Sub awardees (if applicable)
- Funding Acknowledgement Form

XIII. Submission Information

Submission Deadline:	By 11:59 PM PST on Sunday, June 15, 2025
Submission Method:	Applications must be submitted here: https://app.smartsheet.com/b/form/e269d7c7fabd4efc8cde5d1a2ebf7709 Late applications are not guaranteed funding during this budget period. However, they may be considered for inclusion in an application pool for potential funding opportunities at a later time, subject to the availability of funds and the priorities of the program.
	Questions may be submitted here https://app.smartsheet.com/b/form/e7a5099676d740138245abc880cd6990 until 11:59 PM PST Friday, May 23, 2025.

Questions:	All questions will be answered directly and posted to the RFA Announcement webpage here https://dpbh.nv.gov/Programs/BBHWP/Mental_Health_Programs/CMHS_RFA by Friday, May 30, 2025.
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<i>XIV. Scoring Rubric</i>	
Project Overview (10 points)	<ul style="list-style-type: none"> • Clarity and Conciseness (5 points): Is the project summary clear, concise, and well-articulated? Does it include the main objectives, target population, goals, and key activities? • Alignment with CMHS BG Goals (5 points): Does the project align with the overall priority areas of the CMHS BG program, particularly in providing needed, quality mental health services to Nevadans?
Statement of Need (10 points)	<ul style="list-style-type: none"> • Data-Driven Justification (5 points): Does the statement of need effectively use data and evidence to demonstrate the urgency and significance of the problem? Is there a clear focus on health disparities and demographic characteristics of the population of focus? • Relevance to Priority Populations (5 points): Does the application focus on two or more of the priority populations outlined in the RFA (e.g., Individuals with SMI, Children with SED, Veterans, LGB, Hispanic population, rural communities, etc.)?
Project Goals and Objectives (15 points)	<ul style="list-style-type: none"> • SMART Criteria (15 points): Are the project goals and objectives Specific, Measurable, Achievable, Realistic, and Time-bound? Are they directly related to addressing the needs identified?
Proposed Activities (20 points)	<ul style="list-style-type: none"> • Comprehensiveness and Relevance (10 points): Are the proposed activities comprehensive and relevant to the needs identified? Do they effectively address mental health needs and services to be delivered? • Evidence-Based Practices (10 points): Does the project propose the use of evidence-based practices? Are any modifications to these practices well-justified?
Organizational Capacity (10 points)	<ul style="list-style-type: none"> • Experience and Expertise (5 points): Does the organization have a strong history and experience in addressing similar public and behavioral health issues, particularly delivering mental health services to Nevadans? Does the organization have at least two years of experience providing relevant services? • Staffing and Partnerships (5 points): Are key staff well-qualified? Does the application include meaningful partnerships that enhance the likelihood of project success?
	<ul style="list-style-type: none"> • Budget Alignment (10 points): Is the budget reasonable and well-aligned with the proposed activities and objectives? Does it avoid supplanting existing funds?

Budget and Budget Justification (15 points)	<ul style="list-style-type: none"> • Funding Map (5 points): Does the funding map clearly illustrate the financial landscape of the project? Is there a clear demonstration that CMHS BG funds will supplement rather than replace existing resources?
Data Collection, Performance Measurement and Quality Improvement (10 points)	<ul style="list-style-type: none"> • Data Collection and Performance Measurement and Improvement (5 points): Does the project align with the CMHS BG data collection requirements, and will it measure performance? • Quality Improvement (5 points): Is there a plan to continuously improve the quality of programming?
Sustainability Plan (10 points)	<ul style="list-style-type: none"> • Sustainability Strategy (10 points): Does the applicant provide a realistic and well-thought-out plan for sustaining the project's activities and impacts beyond the grant period? Are potential funding sources and community partnerships identified?
Total: 100 points	
Scoring Notes:	<ul style="list-style-type: none"> • Bonus Points (5 points): Applications that demonstrate exceptional innovation, address multiple BBHWP priority areas and populations, have strong alignment with evidence-based practices, or propose unique partnerships can earn up to 5 bonus points. • Minimum Score Threshold: To be considered for funding, applications must score at least 70 out of 100 points.
<i>This rubric ensures that applications are evaluated based on their alignment with the CMHS BG program's goals, the quality of the proposed interventions, organizational capacity, and the likelihood of sustaining the project's impact over time.</i>	

The Bureau reserves the right to reject any application upon initial review, if the required minimum qualifications are not included in the application.